E • P • C European Pancreatic Club Founded 1965

EPC Fellowships Instructions for Applicants

Introduction

The EPC Fellowship Program is designed to give young pancreatologists an opportunity to visit and take part in the daily routine work of specialized European pancreatic centre and/or conduct a research project.

The program foresees a grant of €3000 to support expenses associated with the fellowship, which will be awarded to each successful applicant. The Fellowship is limited to a maximum stay of three months.

Fellowship Objectives

- <u>Clinical Exposure:</u> To offer young pancreatologists the opportunity to gain a deep understanding of specialized patient care at a specialized centre. This suggests that fellows will get hands-on experience in managing patients at the host centre
- <u>Scientific Education:</u> To provide fellows with the chance to conduct a research project (either clinical or basic science) in collaboration with the host centre. This means fellows may also engage in academic research as part of their fellowship

Applicants may apply for a post-graduate teaching program in the fields of

- 1. Medical pancreatology
- 2. Pancreatic surgery
- 3. Pancreatic research

The fellowship may focus on gaining clinical experience or participation in a research project. It may also contain elements of both.

Geographical Scope

The fellowship may take place within or outside of Europe. If the fellowship takes place outside of Europe, the hosting clinician (or scientist) must have been an EPC member for the three consecutive years at the time the fellowship begins. The host must also be an EPC member until the fellowship is finished.

How to Apply

Applications should include the following documents, <u>saved as one PDF file</u> in the order shown below, and submitted to the EPC Office at office@europeanpancreaticclub.org:

- The applicant's CV, including five of the most relevant peer reviewed publications (no longer than two A4 pages)
- Motivation letter. This should include the following points: area of interest, expectations, how the
 fellowship aligns with applicant's career development, and how the acquired knowledge will be
 used at the home institution
- An outline of the envisioned fellowship; including title, background, aims, timeline (this outline should not exceed two A4 pages)
- Letters of reference from the applicant's home institution (one page)
- Letter of acceptance from the hosting institution and responsible lead clinician/researcher



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Other Requirements

- The applicant must be a member of the EPC at the time of application and until completion the Fellowship
- The applicant should be under the age of 40 at the time the application is submitted
 - An extension of one year per child is allowed if the applicant is the primary caregiver. Age limit at time of application: 45 years
- The applicant may be a current Pancreas 2000 participant
- The hosting institution must be different from the home institution and located in a different country (in or outside of Europe)
- The successful applicant is required to send a summary of the fellowship experience and learnings to the EPC Office no later than one month after fellowship completion. Guidelines for this report will be provided separately
- Fellowships must be completed within 12 months of approval by the EPC

Application Timelines

The EPC will call for applications twice a year, once in the spring and again in the fall. A maximum of four EPC fellowships will be awarded each year (two in the spring, and two in the fall). The schedule is as follows:

Spring term:

- Call for applications begins January 1st
- Deadline is April 1st (inclusive)

Fall term:

- Call for applications begins July 1st
- Deadline is October 1st (inclusive)

Applicants will be notified of the outcome of their application by the EPC Office no later than two months after the respective deadlines.

Other Considerations

Applicants are requested to carefully consider these timelines when planning their fellowship and obtaining the necessary approvals from their host institution/fellowship partner.

Applications are to be submitted in advance of the actual fellowship. A good rule of thumb is to apply in the spring for fellowships planned for the second half of the year, and in the fall for fellowships planned for the first half of the year. Late applications, or applications submitted during an ongoing fellowship, will not be considered.

The applicant is allowed to participate in the EPC fellowship program only once.

Applications exceeding the page limits noted above will be automatically rejected.