



OPEN CALL
for EPC General Secretary
of the European Pancreatic Club (EPC)
Term: July 1st, 2026 – December 31st, 2029

MINIMUM REQUIREMENTS - ELIGIBILITY

- The applicant needs to be member of the EPC when the application is submitted
- The applicant needs to have been a member of the EPC for at least 5 years
- The applicant must have knowledge of official issues pertaining to EPC, hence having held a formal role in the EPC is a prerequisite
- Good command of spoken and written English
- Strong personal commitment and significant time available for volunteer work
- The applicant must be an internationally recognized clinician or basic science researcher
- The applicant must have at least 50 original/review papers in international journals
- The applicant must be available for monthly Executive Committee meetings and up to six (or more) EPC Council meetings during each year of service
- Availability to represent the EPC at various events and meetings during the entire term of service

TERMS OF OFFICE

- The General Secretary will be elected for 3.5 years (from July 1st, 2026 – December 31st, 2029)
- A second term is not possible

SUBMITTING APPLICATIONS

The application must be addressed to the General Secretary of the EPC, be written in English, and sent to the EPC office. Please follow the application instructions on the following page carefully.

REVIEW PROCESS

Applications will be filed and tagged by the EPC office. Should the application be incomplete, the Applicant shall be notified by e-mail within five working days. The Applicant must then update the application within another five working days.

Submission deadline for the application:

May 23rd, 2025

Eligibility will be checked by the Council. Elections are carried out at the General Assembly in the forthcoming EPC meeting in Dusseldorf according to the rules stipulated in Section 11 of the EPC statutes.

APPLICATION INSTRUCTIONS

The application must include:

- Completed online portrait (please see instructions below)
- Completed application (PDF file) containing:
 - Personal data (name, country, national society)
 - Membership a) years as an EPC member, b) years when applicant attended the annual EPC meeting, c) years when the applicant submitted (as first or last author) an abstract(s) for the annual EPC meeting
- CV and list of main publications (full articles only) (maximum of 3 pages)
 - This should include a list of the best 10 original/review papers in international journals
- Positions previously held at the EPC and dates
- Statement confirming
 - Has read and understood the open call for the position and fully commits to the position
 - Has adequate time resources for volunteer work
 - Has good command of spoken and written English
 - Is available for Executive Committee and EPC Council meetings for a period of 3.5 years as outlined above

Please combine all documents into one PDF file labelled with your name and the role you are applying for.

Online portrait on the EPC website

- Please complete the application form on the EPC website using the link provided by the EPC office. This will allow EPC members to easily view your application online when they cast their vote, so it is important that you include all relevant details
- Qualifications: List all skills/experience that you feel makes you a good candidate for the position. For better legibility, we recommend separating each sentence with a placeholder (such as a dot ●)
- Current post: Your current title and position, name, and location of institution
- Position applied for (will be completed automatically by the system)
- Manifesto: Essentially a brief motivation letter. Explain why you are applying
- We recommend uploading a picture

The applicant must provide the names of two sponsors who are also members of the EPC. These sponsors will need to accept the applicant's request for sponsorship. They will be notified automatically by the system, but the applicant is advised to inform them separately.